



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
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MAY 18 2004

MEMORANDUM FOR DISTRIBUTION

Subj: POLICY INITIATIVE TO IMPROVE SMALL BUSINESS PARTICIPATION
IN DEPARTMENT OF THE NAVY (DON) ACQUISITION PROGRAMS

Ref: (a) DoN Director, SADBUD and DASN(ACQ) memo dtd June 6, 2003,
Subj: Fiscal Year (FY) 04 Small Business Continuous Improvement
Plan (SBCIP)

As a result of the process we undertook to develop our initiatives for the FY 04 SBCIP (reference (a)), the working group recommended that we implement a new policy with respect to notifying small business Federal Supply Schedule contractors of the intent to purchase services exceeding \$100,000.

Accordingly, effective June 1, 2004, when an order for services exceeding \$100,000 is to be competed among Federal Supply Schedule contractors, at least one of the contractors given fair notice of the intent to purchase must be a small business, provided that there is a small business contractor on the Schedule that offers the required services.

If you have any questions, please contact Ms. Deborah Tronic, (703) 693-2937, tronic.deborah@hq.navy.mil.


M. E. Jaggard

Chief of Staff/Policy for
DASN(ACQ)

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